State of Maryland Land Instrument Intake Sheet <ul> <li>Baltimore City</li> <li>County:</li> </ul> <li>Information provided is for the use of the Clerk's Office, State Department of</li>										
1.901	Assessments and Taxation, and County Finance Office Only. (Type or Print in Black Ink Only–All Copies Must Be Legible)						Space Reserved for Circuit Court Cerk Recording Validation			
1 Type(s)										
of Instruments	Deed	( Check Box if addendum Intake Form is Attached.)       Deed     Mortgage       Other     0					urt Cle			
	Deed of T	se		Other						
2 Conveyance Type Check Box	Improved Arms-Len	proved Sale	broved Sale Multiple A Length [2] Arms-Length		Not an A Length S	irms-				
3 Tax Exemptions	Recordation		Eengui [2]	711	lis Length [5]	Lengui S	erved The second			
(if applicable)	State Transfer									
Cite or Explain Authority	State Transfer     approximation       County Transfer     approximation									
4	Consideration Amount Finance Office Use Only									
	Purchase Price/Consideration \$					Transfer and Recordation Tax Consideration				
Osusidaustiau	Any New Mortgage \$					Transfer Tax Consideration \$				
Consideration and Tax	Balance of Existing Mortgage \$					X ( )% =				
Calculations	Other: \$				Less Exemption Amount     -     \$       Total Transfer Tax     =     \$					
	Other: \$					Recordation Tax Consideration		n \$		
	Full Cash Valu	¢	\$			X ( ) per \$500 TOTAL DUE		= \$		
5		¢								
	Amo Recording Cha	\$	Doc. 1			Doc. 2		Agent:		
	Surcharge	\$				\$		Tax Bill:		
<b>F</b>	State Recordation Tax \$					\$				
Fees	State Transfer	\$				\$		C.B. Credit:		
	County Transf	\$				\$				
	Other	\$			\$		Ag. Tax/Other:			
	Other	\$			\$					
6 Description of	District	Property Tax ID	No. (1)	Granto	r Liber/Folio	M	ap	Parcel No.	Var. LOG	
Property		Subdivision Nat	me	I	Lot (3a)	Block (3b)	Sect/AR (3c)	Plat Ref.	(5) SqFt/Acreage (4)	
SDAT requires					Lot (Ja)	DIOCK (50)	Security (SC)	T lat Kel.	SqruAcreage (4)	
submission of all applicable information.		Location/Address of Property Being Conveyed (2)								
A maximum of 40										
characters will be	Other Property Identifiers (if applicable) Water Meter Account No.									
indexed in accordance										
with the priority cited in	-	Residential         or Non-Residential         Fee Simple         or Ground Rent         Amount:           Partial Conveyance?         Yes         No         Description/Amt. of SqFt/Acreage Transferred:								
Real Property Article Section 3-104(g)(3)(i).										
	If Partial Conveyance, List Improvements Conveyed:									
7	Doc. 1 – Grantor(s) Name(s)         Doc. 2 – Grantor(s) Name(s)									
Transferred										
From	Doc. 1 – Owner(s) of Record, if Different from Grantor(s)         Doc. 2 – Owner(s) of Record, if Different from Grantor(s)									
8		Doc. 1 – Grantee(s) Name(s)					Doc. 2 – Grantee(s) Name(s)			
Transferred										
То	New Owner's (Grantee) Mailing Address									
9 Other Names	Doc. 1 – Additional Names to be Indexed (Optional) Doc. 2 – Additional Nat							mes to be Indexed	(Optional)	
to Be Indexed										
	Instrument Submitted By or Contact Person							Return to Contact Person		
10 Contact/Mail Information	Name:							Return to Contact Person		
	Firm							□ Hold for Pickup		
	Address:									
	Phone: ( )									
	Important:         BOTH THE ORIGINAL DEED AND A PHOTOCOPY MUST ACCOMPANY EACH TRANSFER           Yes         No         Will the property being conveyed be the grantee's principal residence?									
		Yes Yes		-				residence?		
	Assessment Information         Yes         No         Does transfer include personal property? If yes, identify:									
	Yes No Was property surveyed? If yes, attach copy of survey (if recorded, no copy required).									
с.	Assessment Use Only – Do Not Write Below This Line									
or County Validation	Terminal \ Transfer Nun		Agricultu Date Recei	iral Verific		. Whole Deed Referend	Part	Tran. Pro Assigned Prope	cess Verification	
, Val	Year	20	20		Geo.	Map		Sub	Block	
unty	Land				Zoning	Grid		Plat Section	Lot	
ပိ	Buildings Total				Use Town Cd.	Ex. S		Ex. Cd.	Occ. Cd.	
f	REMARKS:						H			
Res										
Space Reserved										
do do										
	Distribution:	White – Clerk's Office Pink – Office of Finance	9	Car Gol	ary – SDAT denrod – Preparer	A	OC-CC-300 (5/2007	7)		