

New York State Real Property Transfer Tax Form (RP-5217) Information & Link

The form and instruction sheet are best accessed on the website of the New York State Department of Taxation and Finance:

<https://www.tax.ny.gov/research/property/assess/rp5217/index.htm>

- For the form, scroll down to the link that says: Download RP-5217-PDF Form.
- For the line-by-line instruction sheet, click on the first link at the top of the page.

To Download:

- The document requires **Adobe Reader 8** or higher and works best with **Internet Explorer**.
- In **Chrome and Firefox**, the file does not open directly in the browser; instead, an error message will appear.
- However, **if you download the document to your computer and save it, it can be opened in Adobe Reader**, which must be open in order to do so.

The RP-5217-PDF is a web-based downloadable, barcoded, pdf document, which replaces the RP-5217 four-part paper carbonless form. When preparing this new version, enter the appropriate information into the form and keep saving the document on your PC until the transfer has been completed and the deed filed with the county clerk.

For further information, consult the instructions provided on the department's page and download the FAQ sheet (link below instruction sheet at the top of the page).

Note: NYC boroughs/counties use their own form. All other counties, even Herkimer County, use the form provided on the department's site