

Virginia Land Record Cover Sheet (VLRCS) – Information

Many counties and independent cities in Virginia require a bar-coded cover sheet when recording a real estate deed. This sheet must be generated online at the Virginia courts website. Go to the following link: [Circuit Court Deed Calculation](#)

- Once you choose the county or city, a link to the cover sheet generator will appear next to the county.
- For counties that do not require the cover page, contact the local land records office to confirm and find out what page numbers must be added for fee calculation.
- For counties that do require the cover sheet, follow the link to the cover sheet generator (VLRCS link) and fill in the information as required on the subsequent pages.
- Use the tutorial link if needed for further instructions.
- A [quick reference guide](#) with detailed field-by-field instructions is also available.
- For computer systems compatibility, check [here](#). This information sheet can also be accessed from within the generator.

Note: The alternate site some counties still link to at [landsystems.com](#) will no longer be available after December 31, 2015. Instead, use the Virginia courts site at the above link.

For the most up-to-date information, contact the local land recording office to confirm cover sheet requirements.