

Lycoming County

Application for Homestead and Farmstead Exclusions

Please read the instructions on the reverse side before completing this application. This application must be filed with the Lycoming County Assessment Office by **March 1st**.

BASIC INFORMATION

PARCEL #		CTRL #
NAME		
ADDRESS		
CITY	STATE	ZIP
PROPERTY LOCATION		
MUNICIPALITY	SCHOOL	
PHONE (DAY)	(EVENING)	

_____ I /We are **not** interested in the Homestead / Farmstead Exclusion. (Please sign below.)

HOMESTEAD INFORMATION

1. Do you use this property as your primary residence? YES NO
2. Did / do you or your spouse receive a Homestead Exclusion some place else? YES NO
If yes, address of the property _____
3. Is your residence part of a cooperative or a condominium where some or all of the property taxes are paid jointly? YES NO
4. If you answered yes to # 3, what is your proportionate share of ownership? _____%
5. Do you use any portion of this property for something other than your primary residence, such as a business or rental property? YES NO
6. If you answered yes to # 5, what percentage of the property is used for business or rental property? _____%

FARMSTEAD INFORMATION

(This section only needs to be completed if you are also applying for a Farmstead exclusion.)

7. Does this property include at least ten contiguous acres of farmland? YES NO
8. Are there buildings and structures on the property that are used primarily to:
 - a. Produce or store any farm product for purposes of commercial agricultural production? YES NO
 - b. House animals raised or maintained on the farm for the purpose of commercial agricultural production? YES NO
 - c. Store machinery or equipment used on the farm for the purpose of commercial agricultural production? YES NO
9. If you answered yes to question 8 a, b, or c, do any farm buildings or structures receive an abatement of property tax under any other law? YES NO

I hereby certify that all of the above information is true and correct.

Signature _____ Date

Any person who knowingly files an application which is false to any material matter shall be subject to payment of taxes due, plus interest, plus penalty and shall be subject to prosecution as a misdemeanor of the third degree and a fine of up to \$2,500.

Instructions

Application for Homestead & Farmstead Exclusions

BASIC INFORMATION

Please complete the parcel number, ownership information, property location, municipality and school district. Please list a daytime and evening phone number where you may be reached in the event that there are any questions.

HOMESTEAD INFORMATION

1. Only a primary residence may receive the homestead exclusion. This is the fixed place of abode where the owner intends to reside permanently until the person moves to another home. You may be asked to provide proof that this property is your primary residence, such as your driver's license, your voter registration card, your personal income tax form, or your local earned income tax form.
2. Do you have another residence which you claim as your primary residence? For instance, do you claim another state as your primary residence or another county in Pennsylvania? The Homestead Exclusion can only be claimed once, for a place of primary residence. You may not claim this property as your primary residence if you claim another property as a homestead or if you receive a homestead tax abatement or other homestead benefit from any other county or state.
3. If you live in a unit of a cooperative or a condominium and you pay all or a portion of your real property taxes jointly through a management agent or association, rather than paying your taxes separately from other units, circle yes.
4. If you answered yes to question 3, provide your share of the ownership. You may be asked to provide a contact to confirm this information.
5. Circle yes if the property for which you are seeking a homestead exclusion is used for other purposes, such as a business or rental property.
6. If you answered yes to question 5, indicate what percentage of the property that is used as business or rental property.

FARMSTEAD INFORMATION

Only complete this section (questions 7, 8, and 9) if you are applying for a farmstead exclusion. If you answer yes to questions 8 a, b, or c, you may be asked to provide proof that the buildings and structures are used for commercial agricultural activity, such as the net income or loss schedule from your state or federal income tax forms.

7. Only buildings and structures on farms which are at least ten contiguous acres in area, have been farmed in the last three years, and used as the primary residence of the owner are eligible for a farmstead exclusion. If your property includes at least ten contiguous acres of farmland, circle yes.
8. Circle yes if the buildings or structures are used primarily to:
 - a. Produce or store farm products produced on the farm for the purpose of commercial agricultural production.
 - b. House animals raised or maintained on the farm for the purpose of commercial agricultural production.
 - c. Store agricultural supplies or machinery and equipment used on the farm in agricultural production.
9. Circle yes if any farm buildings or structures receive an abatement of property tax under any other law. (Such as corn cribs, silos, and plastic green houses.)

Change In Use

When the use of a property approved as a homestead or farmstead property changes so that the property no longer qualifies for the homestead or farmstead exclusion, the property owners must notify the Assessment Office within 45 days of the change in use. If the use of your property changes and you are not sure if it still qualifies for the homestead or farmstead exclusion, you should contact the Assessment Office at (570) 327-2301.

By signing and dating this form, the applicant is affirming or swearing that all information contained in the form is true and correct.

For questions on the Homestead or Farmstead Exclusion, please contact the Assessment Office at (570) 327-2301, office hours 8:30 AM to 5:00 PM, Monday through Friday.